



**UNITED ELECTRICAL INDUSTRIES LTD.,**  
REGD.OFFICE, PALLIMUKKU, KOLLAM -691 010  
**(A Kerala Government Company)**

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FAX: 0474 - 2727583  
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Website: [www.unilecindia.com](http://www.unilecindia.com)

**Notice Inviting Tender**

**Tender Notice No. T/022/2018-19 dt. 27/11/2018**

Tenders are invited for hiring Vehicle (Diesel/Petrol Car) with driver for a period of 11 months for the use of Chair Man, United Electrical Industries Ltd, Pallimukku, Kollam as detailed below.

S.L.No	Details	:	Description
1.	Name of work		<b>Hiring a vehicle (Diesel/Petrol Car) with driver for the use of</b> Chair Man, United Electrical Industries Ltd, Pallimukku, Kollam  1. Toyota Etios sedan type 2. Maruti Suzuki Ertiga 3. Maruti Suzuki swift Dzire 4. Mahindra Scorpio 5. Mahindra Xylo 6. Mahindra Bolero
2.	Cost of Tender Documents	:	Rs.499/- (Rupees Four hundred and Ninety Nine only) including GST to be submitted by RTGS
3.	EMD	:	Rs.500/- (Rupees five hundred only) to be submitted by RTGS
4.	Address for Communication		UNITED ELECTRICAL INDUSTRIES LTD VADAKKEVILA.PO PALLIMUKKU KOLLAM - 69 10 10

		<p>TEL – 0474 – 272 68 98  <a href="mailto:ueikollam10@gmail.com">Email:ueikollam10@gmail.com</a>          GST No: 32AAACU2833N1ZB</p>
<b>5.</b>	Our Bank Details	<p>STATE BANK OF INDIA          BISHOP JEROME NAGAR BRANCH          KOLLAM          TEL – 0474 – 2 740057  <b>A/C NO: 57 03 41 04 792</b>          A/C TYPE: CC ACCOUNT          IFSC CODE: SBIN 00 7 00 54</p>
<b>6.</b>	Mode of submission of tender	<p>Tender should be submitted in sealed cover addressed to          SENIOR MANAGER WORKS ,          UNITED ELECTRICAL INDUSTRIES LTD          VADAKKEVILA.PO          PALLIMUKKU          KOLLAM – 69 10 10          TEL – 0474 – 272 68 98  <a href="mailto:ueikollam10@gmail.com">Email:ueikollam10@gmail.com</a>          GST No: 32AAACU2833N1ZB</p>
<b>7.</b>	General details	<p>Available in the tender documents in website          : for details please visit  <b>“www.unilecindia.com”</b></p>
<b>8.</b>	Rejection/cancellation	<p>UEI Ltd., reserves the right to reject any or all tenders without assigning any reason.</p>
<b>9.</b>	Tender Closing date	<p><b>.15.12.2018, 1.00 PM</b></p>
<b>10.</b>	Tender opening date	<p><b>17.12.2018, 10.00 AM</b></p>
<b>11.</b>	Submission of Tender	<p>Quotation should be sealed and super scribed as <b>“Tender No. T/022/2018-2019 due on 15.12.2018, 1.00 PM”</b> through Registered Post.</p>

MANAGING DIRECTOR

**Terms and conditions**

1. The vehicle shall be kept at the disposal of United Electrical Industries limited, Pallimukk throughout the period of contract.
2. The vehicle should be in good condition of 2013 model or inter with valid tax, insurance, tourist taxi permit with skilled qualified drivers.
3. All vehicle records such as registration certificate, insurance, fitness certificate, pollution certificate, permit etc. shall be kept up-to-date .True copies of thee records shall be submitted at the time of agreement. The contractor shall also provide sufficiently qualified drivers having a valid driving license and drivers badge with at least three years of driving experience and also having a mobile phone for ready contact.
4. The assured minimum kilometer run per month shall be 1500 Km. and the excess beyond the assured minimum will be paid at the rate fixed by company from time to time or the quoted rate whichever is less.
5. The rate quoted by the service provider should be inclusive of rent, parking fee, fuel cost, maintenance, driver remuneration, bathe, rates for other consumables of vehicle and any other incidental expenses.
6. **The contract period will be 11(Eleven) months from the date of execution of the agreement** , however company reserves the right to extend the contract period for another six months or one year on the same terms and conditions.
7. The vehicle along with driver should be provided on 24 x 7 basis and shall not be used for any other purpose during the period of contract.
8. No evidence payment will be made to the contractor under any circumstances and the payment will be made on a monthly basis on presentation of the Bill after statutory recoveries along with necessary certificate of usage.
9. The monthly rent as agreed upon by both the parties i.e., Managing Director ,UEI 1<sup>st</sup> party and vehicle owner/hired agency/service provider as the 2<sup>nd</sup> party at the time of signing of contract will be fixed and will not be subject to any change due to agency/service provider during the entire period of contract.
10. The service provider will bear all expenses incurred on fuel, insurance, payment of service , tax or any other tax as levied by Govt. from time to time on the service provider, updating of documents , paying challans or any other legal dispute , service and maintenance related to that vehicle, breakdown of vehicle arranging substitute vehicle or driver or both etc. and any other daily expenses of the driver.

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11. The driver will maintain the log book with him and record the data strictly in the prescribed format and will obtain the verification signature from the travelling Govt. Official at the time of completion of journey .The log book will be produced to company every day.
12. The service provider will have the responsibility to keep and maintain all the requisite documents related the vehicle and driver in the vehicle itself and update the same during the period of contract in accordance with the laws / acts as enacted or amended by the legal authorities time to time.
13. The service provider will ensure that the vehicle is maintained at the highest level of cleanliness, neatness and dust free from the exterior as well as the interior of the vehicle. All the fixtures and facilities like AC/heaters/sterio/speakers/perfume/lights/fan/swithes will always be kept in perfect condition and must be ready and available for running as and when needed.
14. It will be the responsibility of the contractors to ensure that the driver possesses a valid driving license and has got at least three years of experience in driving the class of vehicle .The contractor will also be responsible for any penalty imposed on the driver due to the violation of the traffic rules.
15. The driver must be polite, courteous with etiquettes and manners. The driver should be in practice to strictly follow the traffic rules and should produce all necessary documents to police/traffic police /transport authorities on their demand. The driver also should obey th e instructions of the company / chairman during their travelling.
16. The driver along with the vehicle must report to duty in time as instructed by the chairman.
17. UEI shall not be responsible for any damage to the vehicle in case of an accident or otherwise, theft of vehicle/parts and accessories therein. Similarly, UEI shall not be responsible for any third party claims. This office will also not be responsible for any challan and disobeying of Traffic Rules caused by the driver.
18. In case of service /breakdown of the vehicle or unavailability of driver, the service provider, in the shortest of time, will arrange to send the substitute vehicle or substitute driver or both as the case may be without any loss of time.
19. The expenses incurred in arranging substitute vehicle or driver or both, if arranged by UEI from any other alternate source, agency at any time, either in case of breakdown of vehicle/services or not reporting of vehicle/driver to UEI in time, will be entirely borne by the service provider.

20. The terms and conditions prescribed in this document are binding on both the parties, i.e., UEI and the service provider. Either of the party can terminate the contract by giving one month prior notice to the other party. However, in case of non compliance of the terms and conditions by the service provider and delivery of the satisfactory services by the service provider, UEI will be at liberty to terminate the contract immediately without citing any other reason to the service provider.
21. An agreement will be made with the vehicle owner before engagement of vehicle for UEI.
22. Managing Director holds the power and authority to modify the terms and conditions of the contract.
23. Managing Director reserves the right to accept or reject any or all quotations without assigning any reasons. The decision of Managing Director will be final with respect to the acceptance/rejection of quotation.

For United Electrical Industries Ltd

SENIOR MANAGER (Works)  
TEL – 0474 – 272 6898

**UNITED ELECTRICAL INDUSTRIES LIMITED, PALLIMUKKU-  
KOLLAM**

**TENDER PAPER FOR HIRING OF VEHICLE 2018-19**

1. Name of the Vehicle owner
2. Model
3. Make
4. Year of manufacture
5. Name of the driver and ID no
6. Registration No
7. Type of registration –commercial /Non commercial
8. Minimum mileage of the vehicle  
(Mileage should not be less than 12km/litre)
9. Quoted rate per month
10. The vehicle should not be more than two years old.
11. The vehicle will initially be engaged for a period of 11 months, and the vehicle will be parked in the company. The vehicle owner may take the vehicle once for a day in a month for servicing and repair.
12. The owner will have to take up all the maintenance and repair work and will have to bear the cost of M&R and fuel of the vehicle. The vehicle owner on successful bidding will deposit a performance security (10%), to the company through DD drawn in favor of UNITED ELECTRICAL INDUSTRIES LIMITED, PALLIMUKKU ,Kollam at Pallimukku Branch , and will execute a contract with the company.
13. In the event of any break down or otherwise, the vehicle owner will provide another vehicle or will make alternate arrangement. If the owner of vehicle fails to do so, the company will hire a vehicle for its use solely at the cost of the vehicle owner, and any amount so spent will be adjusted against the Bill of the vehicle owner, and against the performance security.
14. The owner of the vehicle will deploy a suitable well trained driver having a good conduct. The owner will have to replace immediately the driver in case the conduct of the driver is found unsatisfactory.
15. The company reserves the right to terminate the contract agreement on a short notice without assigning any reason.

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For the sake of comparison of quoted rates, vehicles like, Etios Sedan Type, Ertiga, Swift Dezire Bolero, Scorpio and Xylo treated at par with each other. However in any case the quoted rate should maximum amount fixed by company.

Sign of the Tenderer

Name of the Tenderer

Address

Contact No.

### **Witness**

1) **Sign**  
**Name**

**Contact .No**

2) **Sign**  
**Name**

**Contact .No**